

**WEST ORANGE BOARD OF EDUCATION**  
**Reorganization Meeting - 6:00 p.m. – January 7, 2013**  
**West Orange High School**  
**51 Conforti Avenue**

**Agenda**

I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

II. NOTICE OF MEETING:

Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on December 27, 2012.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

III. ORGANIZATION OF THE BOARD OF EDUCATION FOR THE ENSUING YEAR:

- A. The Secretary will assume the Chair, announce the notice of the meeting, announce the results of the Annual School Election of November 6, 2012, swear in the new Board members, and call the role of the members. (Att. #1)
  - B. Election of President
  - C. Election of Vice President, following which the President will assume the Chair.
  - D. Appointment of Board Secretary whose term of office shall coincide with the life of the Board. The present Board Secretary is **Mark Kenney**. Salary as established.
  - E. Appointment of Treasurer of School Monies term of office shall coincide with the life of the Board. The present Treasurer is **Joseph Antonucci**, \$10,400 annual fee.
    - F. Appoint Attorney for the Board whose term of office shall coincide with the life of the Board. The present Attorney is **Stephen J. Christiano**. Salary as established.

- G. Appoint \_\_\_\_\_ as Delegate and \_\_\_\_\_ as Alternate Delegate to the New Jersey School Boards Association whose terms shall coincide with the life of the Board.
- H. Appoint \_\_\_\_\_ as Delegate and \_\_\_\_\_ as Alternate Delegate to the Essex County School Boards Association whose terms shall coincide with the life of the Board.
- I. Appoint \_\_\_\_\_ and \_\_\_\_\_ as Legislative Chairpersons of the Board whose terms shall coincide with the life of the Board.
- J. Appoint \_\_\_\_\_ and \_\_\_\_\_ to the Negotiations Committee of the Board whose term shall coincide with the life of the Board.
- K. Appoint \_\_\_\_\_ as the Policy Chairperson of the Board whose term shall coincide with the life of the Board.
- L. Recommend re-establishment of Board/Township Liaison Committee and appoint \_\_\_\_\_ and \_\_\_\_\_ as Board representatives for Committee.
- M. Designate depositories for school funds for the period January 7, 2013 to June 30, 2013. The present depositories are **PNC Bank, West Essex Savings Bank, Llewellyn-Edison Savings Bank, M.B.I.A., Wachovia, TD Bank, and Bank of New York.**
- N. Designate newspapers as the official newspapers for the period January 7, 2013 to June 30, 2013. The present newspapers so designated are the **West Orange Chronicle** and the **Star-Ledger**.
- O. Designate meeting days for regular business meetings. (Att. #2)
- P. Readopt existing Bylaws, Policies, and Administrative Procedures for the period January 7, 2013 to June 30, 2013.
- Q. Authorize the Secretary/Business Administrator to solicit bids for the purchase of school supplies, equipment, contract agreements and other areas of purchase to be consistent with the statutes in Title 18:A and the local public contracts law, for the period January 7, 2013 to June 30, 2013.
- R. Readopt continuing contracts of the Board for the period January 7, 2013 to June 30, 2013.
- S. Recommend approval of appointment of the firm of **Nisivoccia and Company** as independent certified auditors for the 2012/13 fiscal year.

- T. Recommend approval of **Parette Somjen Architects** as the architect of record for the West Orange Schools for the period January 7, 2013 to June 30, 2013.
- U. Recommend approval of **Adams Stern Gutierrez & Lattiboudere, LLC** as labor counsel for the West Orange Schools for the period January 7, 2013 to June 30, 2013.
- V. Recommend approval of **McManimon & Scotland, LLC** as bond counsel for the West Orange Schools for the period January 7, 2013 to June 30, 2013.
- W. Recommend approval of **Balken Risk Management** as broker of record for various lines of insurance for the period January 7, 2013 to June 30, 2013.
- X. Recommend approval of Chart of Accounts.
- Y. Appoint **Robert Csigi** and **Michael Hanley** as Integrated Pest Management Coordinators for the period January 7, 2013 to June 30, 2013.
- Z. Appoint **Robert Csigi** as the Right to Know Officer for the period January 7, 2013 to June 30, 2013.
- AA. Appoint **Mark Kenney** as the Custodian of Records for the period January 7, 2013 to June 30, 2013.
- BB. Appoint **Robert Csigi** and **Michael Hanley** as the AHERA Coordinators for the period January 7, 2013 to June 30, 2013.
- CC. Appoint **Donna Rando** as the Affirmative Action Officer for Curriculum and Instruction for the period January 7, 2013 to June 30, 2013.
- DD. Appoint **Frances Neceskas** as the Affirmative Action Officer for Personnel for the period January 7, 2013 to June 30, 2013.
- EE. Appoint **Lesley Chung** as the District Homeless Liaison for the period January 7, 2013 to June 30, 2013.
- FF. Appoint **Cheryl Butler** as the 504 Compliance Coordinator and the District Anti-Bullying Coordinator for the period January 7, 2013 to June 30, 2013.
- IV. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF December 17, 2012 (Att. #3)
- V. SUPERINTENDENT'S AND/OR BOARD'S REPORTS
- VI. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations

a.) Superintendent recommends approval of the following resignation(s):

Katerina Markouris, Instructional Aide, Pleasantdale School, effective 1/15/13

Mallory DeMarco, Instructional Aide, WOHS, effective 1/25/13

Ruth Holland, Part-time Bus Monitor, Transportation Department, for retirement purposes, effective 2/2/13

Gary Simone, Instructional Assistant, Liberty School, effective 1/14/13

Nancy Padula, LDTC, Liberty School, effective 3/4/13

2. Appointments

a.) Superintendent recommends approval of the following appointment(s) at the appropriate contractual rates:

Christin Racioppi, Resource Room Teacher, Hazel School, maternity leave replacement, MA-1, \$256.28 per diem, effective 1/30/13-6/21/13 (replacement)

Jasmine Roberts, Administrative Assistant, Roosevelt School, Column 2 Step 3, \$42,583, effective 1/8/13 (replacement)

Elise Norwitz, Administrative Assistant, Registrar's Office, to receive a stipend for her Bachelor's Degree in the amount of \$2,250, retroactive to 7/1/10

Co-Curricular recommendations, Liberty School, for the 2012-2013 school year:

- Rescind Debby Cohen, Unity Club Co-Advisor, effective 12/31/12
- Appoint Chris Todd, Unity Club Sole Advisor, effective 1/1/13, \$815.40 stipend (prorated amount)
- 

Spring Coaching Assignments, WOHS, for the 2012-2013 school year as per the attached (Att. #4)

Additions to the 2012-2013 Substitute List as per the attached (Att. #5)

Staff to provide home instruction on an "as needed" basis for the 2012-2013 school year (Att. #6)

3. Leave(s) of Absence

a.) Superintendent recommends approval of the following leave(s) of absence:

Florence Chirichiello, Guidance Counselor, Pleasantdale School, maternity leave of absence, effective 2/20/13-6/30/13

Michael Lawrence, Science Teacher, WOHS, paid medical leave of absence, effective retroactive to 12/14/12 until released by physician

Maria Salamanca, Custodian, Edison School, unpaid medical leave of absence, effective retroactive to 11/30/12-12/7/12

Julie Avergun, Resource Room Teacher, Edison School, maternity leave of absence, effective 4/29/13-6/30/13

4. Transfers

a.) Superintendent recommends approval of the following transfer(s):

Student Support Services Personnel Transfers/Reassignments for the 2012-2013 school year as per attached (Att. #7)

B. CURRICULUM AND INSTRUCTION

C. FINANCE

1. Recommend approval of the 1/7/13 Bills Lists: (Att. #8)

Payroll/Benefits	\$ 1,735,886.58
Transportation	\$ 125,916.28
Special Ed. Tuition	\$ 220,562.72
Instruction	\$ 212,300.56
Facilities	\$ 171,912.44
Capital Outlay	\$ 144,923.44
Grants	\$ 33,799.80

Food Services	\$ 4,449.21
Textbooks/Supplies/Athletics/Misc.	\$ <u>125,784.37</u>
	\$ <u>2,775,535.40</u>

2. Recommend approval of service agreement with Kornerstone Kids, LLC, for the 2012-2013 school year, retroactive to 12/3/12, in an amount not to exceed \$8,000

3. Recommend approval of tuition for the 2012-2013 School Year Out-of-District placements for the following (tuition prorated to start date):

<u>Amount</u>	<u>Student #</u>	<u>Placement</u>	
33,516	106	The Children's Institute	\$
33,190	107	Mt. Carmel Guild Academy	\$
31,123	108	Sage Day School	\$
36,400	109	Cornerstone Day School	\$
51,857	110	Horizon School	\$
51,857	111	Horizon School	\$
51,857	112	Horizon School	\$

4. Recommend approval of 2013 Band Camp User Agreement with Camp Weequahic for the period 8/16/13-8/21/13, for an amount of \$2,430

5. Recommend acceptance of the following donations:

- \$4,700 from the West Orange Education Foundation Alumni Fund, in cooperation with the Mountaineer Home Run Club and the Mountain Top League for the purchase of a pitching machine for the benefit of the West Orange High School baseball program
- \$35 from New York Life Foundation to Redwood School representing matching of gifts by Leigh Gourvitz

6. Recommend approval of the negotiated contractual settlement with the West Orange Education Association (WOEA) for the period 2012-2015 year (Att. #9 - confidential)

7. Receipt of the Treasurer of School Monies Reports for the months of August, September and October, 2012 (Att. #10)

#### D. REPORTS

1. The Board of Education recognizes receipt of the HIB report through 1/7/13

VII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

VIII. PETITIONS AND HEARINGS OF CITIZENS

IX. ADJOURNMENT

X COUNTY  
OFFICIAL ELECTION RESULTS  
ANNUAL SCHOOL BOARD ELECTION NOVEMBER 6, 2012

OFFICE: MEMBERS OF THE BOARD OF EDUCATION  
VOTE FOR TWO

CANDIDATE: RONALD L. ADAM MICHELLE JOSEPH L.  
CHARLES KRAEMER CASALINO SORBINO

WEST ORANGE WARD DIST	RONALD L. CHARLES	ADAM KRAEMER	MICHELLE CASALINO	JOSEPH L. SORBINO	TOT REG VOTERS	TOT BAL CAST
01 01	141	65	156	123	809	466
01 02	138	59	156	151	743	459
01 03	115	35	128	117	697	463
01 04	183	84	229	135	965	626
01 06	117	46	117	80	899	575
01 07	46	23	44	48	450	273
01 08	165	71	143	154	800	513
01 09	156	64	192	103	610	403
TOTAL WARD:	1061	447	1165	911	5973	3778
02 01	119	90	139	139	1056	587
02 02	167	137	192	143	1278	702
02 03	84	52	73	94	763	443
02 04	43	24	56	48	500	282
02 05	105	90	151	58	648	406
TOTAL WARD:	518	393	611	482	4245	2420
03 01	66	32	59	65	496	300
03 02	98	42	68	48	565	318
03 03	111	55	122	56	838	496
TOTAL WARD:	275	129	249	169	1899	1114
04 01	206	164	360	121	1232	740
04 02	250	135	295	198	1246	790
04 03	206	197	376	151	1216	792
04 04	152	129	172	62	784	488
04 05	194	155	142	212	1221	680
04 06	216	90	258	278	1054	697
04 07	227	101	213	136	1355	644
04 08	139	113	221	92	897	500
04 09	169	197	206	83	996	611
04 10	121	41	169	62	539	352
04 11	111	80	153	46	610	377
04 12	206	142	218	205	1329	739

Public Agenda  
Date: 1/7/13  
Attachment # 1



OFFICIAL ELECTION RESULTS

ANNUAL SCHOOL BOARD ELECTION NOVEMBER 6, 2012

OFFICE: MEMBERS OF THE BOARD OF EDUCATION  
 VOTE FOR TWO

CANDIDATE: RONALD L. ADAM MICHELLE JOSEPH L.  
 CHARLES KRAEMER CASALINO SORBINO

WEST ORANGE

WARD DIST

WARD DIST	RONALD L. ADAM	MICHELLE CASALINO	JOSEPH L. SORBINO	TOT REG VOTERS	TOT BAL CAST
04 13	231	229	139	1017	602
04 14	146	100	108	1040	552
04 15	191	334	87	1183	656
04 16	149	171	88	705	425
TOTAL WARD:	2914	3617	2068	16424	9645
05 01	136	61	96	568	359
05 02	103	82	45	597	362
05 03	155	284	109	991	627
05 04	111	147	58	700	460
05 05	94	85	76	664	418
TOTAL WARD:	599	659	384	3520	2226
PROV MAIL	129	102	94	0	4114
	466	656	314	0	1472
TOTAL NON-MACH:	595	758	408	0	5586
MUNICIPAL TOTALS:	5962	7059	4422	32061	24769

**We do hereby Certify** that the foregoing is a true, full and correct statement of the results of the election above mentioned, as the same is exhibited by the statements produced and laid before the board of county canvassers according to law, and that the same exhibits the number of names in the signature copy registers and the registers of voters, the number of names of the voters in the poll-books of the election districts, respectively, and of the ballots rejected, the whole number of names in the signature copy registers and the registers of voters, the whole number of names of the voters in the poll books of the several election districts, the name of each person for whom any vote or votes were cast, the number of votes cast for each person in each election district, and the whole number of votes cast for each person for each office designated, the whole number of districts in each election district and the whole number of votes cast thereupon in the several election districts as they appear by statements so produced and laid before said board.

IN WITNESS WHEREOF, We have hereunto set our hands, this Sixth day of November, in the year of our Lord, Two Thousand and Twelve

Attest:

Bethany O'Poole  
Chairperson Board of County Canvassers.  
Ann Aulbert  
Member Board of County Canvassers  
Michael Casala  
Member Board of County Canvassers  
Eric L  
Member Board of County Canvassers.

[Signature]  
Clerk.

**A STATEMENT of the determination of the Board of County Canvassers, relative to an election held in the WEST ORANGE SCHOOL DISTRICT**

on the Sixth day of November, in the year of our Lord, Two Thousand and Twelve for the election of:

**Two Members of the Board of Education for the Full 3 Year Term**

of this State for said **WEST ORANGE SCHOOL DISTRICT**  
**THE SAID BOARD** does determine that at the said Election

**Two Members of the Board of Education**

**RONALD L. CHARLES**

**MICHELLE CASALINO**

were duly elected for said **WEST ORANGE SCHOOL DISTRICT**

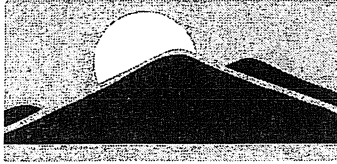
**I Do Hereby Certify** that the foregoing is a true, full and correct statement of the determination of the Board of Canvassers therein mentioned.

**In Witness Whereof,** I have hereunto set my hand, this Sixth day of November, in the year of our Lord, Two Thousand and Twelve.

Attest:

[Signature]  
Clerk.

Bethany O'Poole  
Chairperson of the County Board of Canvassers.



**West Orange Public Schools**  
179 Eagle Rock Avenue  
West Orange, New Jersey 07052  
(973) 669-5400, ext. 20511 Fax (973) 669-1432

---

Interim Superintendent of Schools

Mr. James O'Neill

**Spring Coaching Appointments WOHS 2012-2013**

<u>Sport</u>	<u>Name</u>	<u>Stipend 11-12</u>	<u>12-13</u>
Baseball	Stephen Zichella	10,682	10,976
Boys Tennis	Jay Gitter	6,047	6,213
Softball	Valerie Gino	10,682	10,976
Boys Track	Joseph Picataggio	10,682	10,976
Lacrosse	Robert McOmish	10,682	10,976
Girls Track	Kathy Holloman	10,682	10,976
Golf	William Urbanski	6,047	6,213

Public Agenda  
Date: 1/7/13  
Attachment # 5

Substitutes for 2012-2013
7-Jan-13
Pending Completion of Paperwork

Name		Subject Area
<b>Aly Ahmed</b>		<b>Lunch Aide</b>
Fromageot, Henri		Teacher
O'Donnell, Joanne		Teacher
Quigley, Tara		Teacher
Elson, Jeri Ann		Teacher

**WEST ORANGE PUBLIC SCHOOLS**  
DEPARTMENT OF STUDENT SUPPORT SERVICES

---

179 Eagle Rock Avenue • West Orange • New Jersey • 07052  
Telephone: 973-669-5400 Ext. 20539  
Fax: 973-669-8601

MS. CONSTANCE SALIMBENO, DIRECTOR

MS. KRISTIN GOGERTY, SUPERVISOR, PRESCHOOL, K – 8

MRS. DAWN RIBEIRO, SUPERVISOR, 9-12

**MEMORANDUM**

DATE: January 2, 2013

TO: Mr. James O'Neill, Interim Superintendent

FROM: Constance Salimbeno, <sup>CS</sup>Director  
Student Support Services

SUBJECT: Agenda Item  
Approval of Home Instruction for Certified Teaching Staff

Recommend approval for the attached list of staff to provide home Instruction, on an "as needed" basis, for the 2012-2013 school year.

CS: idg

C: Denise Keastead, Payroll Dept.  
Jan Donato, Payroll Dept.  
Kathy Papa

Applicants to provide Home Instruction – 2012-2013

District Employees

<u>Name</u>	<u>Where Employed</u>	<u>Certifications</u>
Abernathy, Yun	Liberty & WOHS	Chinese
Albano, Christina	Liberty	Language Arts
Amabile, Vincenza	WOHS	Italian Teacher
Beauzil, Marie	WOHS	French 1,2,3,4
Carrera, Honorino	WOHS	Spanish
Costanza, Jodi	WOHS	Biology & Spec. Ed.
DeJesus, Vince	Liberty	Science K-5
Denburg, Michael	WOHS	Math/Honors Geometry
Domenick, Megan	Edison	Math
Duca, Daniel	WOHS	Physical Sciences
Gambut, Kelly	Edison	Social Studies
Goetz, Linda	WOHS	Math
Harvat, Mindy	WOHS	English
Holmok, Loretta	WOHS	Home Econ., Early childhood
Jacobus, Tagen	WOHS	Biology
Kiczek, Megan	WOHS	English 9-12
Kolkka, Sue	Liberty	Math
Leff, Bari	WOHS	Math
Murad, Lisa	WOHS	Life Science K-12
Neyburger, Jaime	WOHS	Social Studies
Ramchandani, Chitra	Edison	Science
Sorrenti, Patricia	Gregory	Elementary P-8
Strazza, Nona	Gregory	Elementary K-8
Sweeney, Robbin	WOHS	History K-12
Weidenborner, James	Gregory	Elementary K-8

**HUMAN RESOURCES DEPARTMENT**

**EMPLOYEE TRANSFERS/REASSIGNMENTS  
 FOR THE 2012-2013 SCHOOL YEAR**

*Administrative recommendations for all transfers/reassignments must be reported to Human Resources Department using the form below. The Human Resources Department will notify Mr. O'Neill and submit a final listing of transfers for Board approval.*

*All transfer information will be used to update and maintain the following:*

1. *Systems 3000 Visual Personnel Database*
2. *AESOP*
3. *Building Directories*
4. *Payroll Department*
5. *Email accounts*
6. *Phone extensions*

Employee Being Transferred	From		To		Effective Date of Transfer	Staff Contacted
	Location	Grade/Subject	Location	Grade/Subject		
Rosalind Moskovitz	Liberty	MD	Pleasantdale	Preschool	1/8/13	Yes
Michael Marini	RMS	1:1 Autistic	WOHS	1:1	1/8/13	Yes
Antoinette Cusimano	RMS	1:1 Autistic	Pleasantdale	1:1 Autistic	1/8/13	Yes

Submitted by: C. Alumberto  
 Principal

Date: 1/2/13